



# AUSTIN CENTER JEDD BUSINESS ASSISTANCE PROGRAM

## APPLICATION FORM - PAGE 1

### A. NAME OF COMPANY AND PROJECT INFORMATION

Name of Company: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ NAICS Code for Business (manta.com for info): \_\_\_\_\_

*Please Note: Taxes (local, state and federal) for any company benefitting from AUSTIN CENTER JEDD BUSINESS ASSISTANCE PROGRAM funding MUST BE current. It is the Company's responsibility to verify this prior to submitting an application. The awarding of funds will be subject wholly to the discretion of the Austin Center JEDD Board.*

### B. NAME OF CONTACT PERSON

Name: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Relationship to Applying Business/Entity: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

### C. AMOUNT OF AUSTIN CENTER JEDD BUSINESS ASSISTANCE REQUESTED

\$ \_\_\_\_\_

### D. TOTAL PROJECT COST

*(Indicate the TOTAL cost of the project, including engineering/design costs, administrative costs, and any other peripheral expenditures associated with the project.)*

\$ \_\_\_\_\_

**Note:** *To be eligible for funding assistance, an applicant and/or property owner must be in good financial standing with the JEDD and be current on all local, state and federal taxes as verified by the JEDD Income Tax Administrator and/or agent of the JEDD. Funds will be available to applicants on a reimbursable basis and for no more than 25% of the total project cost or up to \$25,000, depending on JEDD Business Assistance Program fund availability. In addition, to the extent the applicant is a corporate entity, it must submit a good standing certificate from the jurisdiction of its formation, and if formed in a foreign jurisdiction, must demonstrate it is authorized to conduct business in Ohio.*

### CERTIFICATION

**The applicant certifies that, to the best of their knowledge, the data in this application are true and correct, and that they will comply with all applicable federal, state and local regulations. (Chief Executive Officer or company authorized agent should sign below.)**

**Applicant:** \_\_\_\_\_ **Title:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Owner (If Different):** \_\_\_\_\_ **Title:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# AUSTIN CENTER JEDD BUSINESS ASSISTANCE PROGRAM

## APPLICATION FORM - PAGE 2

### PROJECT DESCRIPTION

**A. PROJECT SITE/BUILDING LOCATION (Indicate the location of the proposed project):**

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Parcel(s) ID# \_\_\_\_\_ Map attached

**B. TYPE OF PROJECT (Indicate the type of project from the choices listed below. Check all that apply.)**

- |  |  |
|--|--|
| <input type="checkbox"/> Building Construction _____ Sq Ft | <input type="checkbox"/> Water Line Installation           |
| <input type="checkbox"/> Building Expansion _____ Sq Ft    | <input type="checkbox"/> Storm Sewer Installation          |
| <input type="checkbox"/> Physical Site Improvements        | <input type="checkbox"/> Sanitary Sewer Installation       |
| <input type="checkbox"/> Interior Improvements             | <input type="checkbox"/> Upgrade Technology/Infrastructure |
| <input type="checkbox"/> Building Demolition               |  |
| <input type="checkbox"/> Other-Explain:                    |  |

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**Note:** *If building a new structure or rehabilitating or demolishing a structure, please confirm with Zoning, Building or other relevant Officials prior to work being undertaken to ensure that building improvements meet local code requirements and receive necessary permits.*

**C. PROJECT SUMMARY**

Provide information concerning the proposed project by answering the four questions listed below on another sheet:

- 1) Give a specific description of the project.
- 2) Why is this project necessary for your company?
- 3) Describe the anticipated economic impact of the proposed project.
- 4) Why are Austin Center JEDD Business Assistance Funds essential for the project's success?

**D. LEASE/OWNERSHIP INFORMATION**

If the applicant is also the property owner, a copy of ownership records is included with this application:

If the applicant is NOT the property owner, a copy of the current lease agreement is included with this application:

### ECONOMIC IMPACT

#### A. TYPE OF DEVELOPMENT

Check here if there is a specific and committed "end user" for the proposed project.

(For purposes of this application, real estate developers or project administrators are not considered to be end users.) Indicate who the end user is and attach a letter from the end user indicating commitment to the project:

End user: \_\_\_\_\_ Letter attached

Check here if the project provides basic infrastructure (water/sewer) to make property developable (i.e. redevelopment or Greenfield, water/sewer upgrade.)

Indicate Infrastructure being provided: \_\_\_\_\_

Indicate development results (i.e. # of Acres that will be development ready): \_\_\_\_\_

#### B. JOB CREATION/RETENTION

*(Indicate the number of jobs created and/or retained as a direct result of this project)*

Number of Full-Time Equivalent (FTE) jobs created/estimated payroll: \_\_\_\_\_ / \$ \_\_\_\_\_

Number of Full-Time Equivalent (FTE) jobs retained/estimated payroll: \_\_\_\_\_ / \$ \_\_\_\_\_

Number of Part-Time jobs created/estimated payroll: \_\_\_\_\_ / \$ \_\_\_\_\_

Number of Part-Time jobs retained/estimated payroll: \_\_\_\_\_ / \$ \_\_\_\_\_

Average salary per FTE job created: \$ \_\_\_\_\_

Does your company provide benefits for employees?  Yes  No

#### C. IMPLEMENTATION SCHEDULE *(Please list project tasks, beginning and completion dates)*

TASK	BEGINNING DATE	COMPLETION DATE



# AUSTIN CENTER JEDD BUSINESS ASSISTANCE PROGRAM

## APPLICATION FORM - PAGE 4

### PROJECT FUNDING

#### A. COMPANY FUNDING

A cash commitment of at least 10% of the total project request is strongly encouraged by the Company, but is not a requirement. Indicate the total amount of funds forthcoming for this project from your Company.

Cash commitment: \$ \_\_\_\_\_

Other: \$ \_\_\_\_\_, please explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

#### B. PROJECT BUDGET

Attach a budget which outlines all major sources and uses for the proposed project and indicate which of those uses require Austin Center JEDD Business Assistance Program funds.

### SAMPLE BUDGET

<b>SOURCES</b>	
Private Equity	100,000
Bank	500,000
Business Assistance Program	5,000
Local Government	5,000
State/Other Public	10,000
<b>TOTAL</b>	<b>\$620,000</b>

<b>USES</b>	
Land acquisition	300,000
Site development	25,000
Construction	275,000
Equipment	0
Parking/Landscaping	10,000*
Site utilities	10,000*
<b>TOTAL</b>	<b>\$620,000</b>

\* AUSTIN CENTER JEDD BUSINESS ASSISTANCE PROGRAM FUNDS

Submit completed form and documents to Max McConnell at [mmcconnell@miamitownship.com](mailto:mmcconnell@miamitownship.com)  
Applications accepted on an ongoing basis, subject to JEDD Business Assistance Program fund availability.

# AUSTIN CENTER JEDD BUSINESS ASSISTANCE PROGRAM

APPLICATION FORM - PAGE 5

## FOR OFFICE USE ONLY:

Application # \_\_\_\_\_ - 20\_\_\_\_

Date Application Received: \_\_\_\_\_

Date Application Reviewed: \_\_\_\_\_

Funding Request Amount: \$ \_\_\_\_\_

Proposed Project Commencement Date: \_\_\_\_\_

Proposed Project Completion Date: \_\_\_\_\_

Rubric Score \_\_\_\_\_ / \_\_\_\_\_

Date Decided by Austin Center JEDD Board: \_\_\_\_\_

Conditions of Funding:

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Fully Fund Request: YES / NO

Partially Fund Request: YES / NO

Deny Request: YES / NO (If YES, state reason:)

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